



## **Risk Assessment Policy**

**Pre-school Manager: Nicky Benson-Dare**

**This policy will be reviewed annually. It will also be revised following any concerns and/or updates to national and local guidance and procedures.**

## Statement

At St Peter's Busy Bees Pre-school we believe that the health and safety of children, staff, parents and visitors is of paramount importance.

## Aim

We endeavour to make our setting a safe and healthy place for children, parents, staff and volunteers by assessing and minimising the hazards and risks, to enable the children to thrive in a healthy and safe environment both indoors and out, and while away from the setting on outings and visits.

## Procedures

As a registered provider we must ensure that we take all reasonable steps to ensure children, staff, parent/carers and any visitors, whether in our setting or on an outing/visit, are not exposed to risks, and we must be able to demonstrate how we are managing any identified risks.

Risk Assessments.

- They are to be carried out in response to recognised specific issues, to inform staff practise and to demonstrate how we are managing these identified risks.
- A risk assessment should identify anything that needs to be checked on a regular basis; when and by whom the check should be made, and how the risk is to be minimised. It then needs to be signed and dated by the person completing it.
- All risk assessments should be available for committee members, parents and inspectors to view at any time.
- We maintain lists of health and safety issues within the pre-school environment both indoors and outdoors. These are checked daily and recorded.
- We have a selection of specified risk assessments that are carried out at the beginning of each term, and a full assessment carried out at the beginning of each school year and then periodically as required.